**PART A: What are you risk assessing?**

|  |  |  |
| --- | --- | --- |
| **Assessor:** Sophie Atkinson | **Job title/role:** Inspiring People Officer - Marine | **Line manager check (if applicable): Joy Little** |
| **Date of assessment:** 19/09/2023 | **Date for revision:** 19/09/2024 | **Other related assessments – give filename/s (eg. site or task):**    SRA 2185, SRA 2060   |
| **Activity / Task:** The Sea and Me |  | RA Reference Number: TRA 2452(See **Task** Risk Assessments tab of Risk Assessment Log) |
| Other factors noted prior to activity but after risk assessment eg. Weather (complete on the day):      |

|  |  |
| --- | --- |
| First aid cover required(see code of practice 1) | Emergency First Aid at Work           **Name of first aider/s:** Sophie Atkinson or first aid trained volunteer or trainee **First aid kit requirements (consider group size and type of task. Any additional non-standard items?):** First Aid Kit carried on event alongside accident book (must be accompanied by Accident book and Incident Forms) |

**PART B:**

**PART C: Assessing the Risks**

|  |
| --- |
| Considering the hazards of your activity please assess each below. |
| **Hazards/hazardous events****WHERE CHILDREN OR VULNERABLE ADULTS ARE PRESENT REMEMBER TO INCLUDE SAFEGUARDING RISKS** | **Who is affected and how many people?**(staff, contractor, volunteer, public, vulnerable group/s) | **Typical outcome**eg. minor injury, serious injury, death | **How will the risk be controlled?**Completed by whom and when?How will the control measure be communicated?(see Code of Practice 8 for advice on PPE) | **Remaining Risk Level**Likelihood / Severity matrixeg. likely x harmful = moderate |
| **Drowning;** E.g. potential to drown if people are swept out to sea in rough weather or venture into deep water.  | YWT staff & volunteers, members of the public, education groups | **Serious injury** | Health and Safety Talk prior to activity advising people to avoid going near the water. Mobile phones will be present within the group and RNLI nearby in case of call out required. Beach cleans are carried out along the strandline so will rarely be near the water.  | **Moderate** |
| **Tides**e.g. getting cut of by the turning tide, being caught out by the incoming tide | YWT staff & volunteers, members of the public, education groups | **Serious injury** | Tide times will be sought in advance. Group will be made aware of tide times before activity starts and group will be made aware when tide turns. Group will be in visual contact at all times.  | **Moderate** |
| **Areas of unstable ground**e.g. areas of lower stability, for example contain unstable surfaces, intertidal mud, slippery rocks, large piles of seaweed or large, loose pebbles | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Health and Safety talk will advise people what areas to avoid whilst conducting the beach clean. Everyone will be within visual distance during the event. Appropriate footwear advised for participants to mitigate trips. | **Slight** |
| **Slips / Trips / Falls**e.g. Slipping on seaweed, tripping over rocks | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Everyone will be advised of danger and areas to avoid before activity starts.  | **Slight** |
| **Loose cliffs**e.g. rocks falling to beach below | YWT staff & volunteers, members of the public, education groups | **Serious injury** | All events will be carried out away from base of cliff. Health and safety talk will advise people to stay at least 2m away from base of cliff. | **Moderate** |
| **Litter**; e.g. general litter washed up by the sea | YWT staff & volunteers, members of the public, education groups | **Minor injury** | The group will be advised not to handle any litter with their hands during the activity. Litter pickers will be available for beach cleaning events. YWT staff and responsible adults will practice vigilance whilst children litter pick. All participants advised to wash hands after the event. | **Slight** |
| **Coming into contact with sharp materials;** e.g. finding and handling needles or broken glass. | YWT staff & volunteers, members of the public, education groups | **Serious injury** | Give Health & Safety talk to warn of sharp objects when looking through the strandline. Groups advised not to place their hands in areas that they cannot see. Children told not to touch or collect anything sharp under any circumstances. | **Moderate** |
| **Coming into contact with dog faeces;** Can potentially lead to Toxocariasis. | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Leave all dog faeces alone. Advise people to wash their hands after the event.  | **Slight** |
| **Hazardous Substances;** e.g. drums/tins washed up displaying hazardous symbols | YWT staff & volunteers, members of the public, education groups | **Serious injury** | These will be left alone and their position noted. Event supervising staff will dispose of these safely after the event or via the local council. | **Moderate** |
| **Sanitary waste;**e.g. risk of infection, disease | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Give Health & Safety talk to warn of sanitary waste when looking through the strandline. Any items of litter should be handled using a litter picker. All litter collected will be placed in bin bags and disposed of safely. Advise to wash hands after event. | **Slight** |
| **Dead Animals;**e.g. risk of infection, disease | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Dead birds, marine animals may be present on site. All will be advised not to approach any carcasses and not to touch it. Unless deemed necessary (e.g. very large, potential to cause problems to visitors) it will be left in situ. | **Slight** |
| **Live Animals;** e.g. live stranded cetaceans and resting seals. | YWT staff & volunteers, members of the public, education groups | **Serious Injury** | If a live animal is located then the group will be kept at a distance. The appropriate organisations (e.g. BDMLR) will be contacted if needed. If person bitten by seal medical support will be sought immediately as per the YWT Seal Protocol. | **Moderate** |
| **Dead bodies;** e.g those of humans | YWT staff & volunteers, members of the public, education groups | **Minor injury** | In the unlikely event a human body is discovered the group will be moved away from the area. The police will be alerted and the group supervisor will liaise with them as needed. Appropriate follow up support will be sought for those affected. | **Slight** |
| **Exposure**e.g. from spending considerable time outside in cold, wet, windy and hot weather | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Everyone will be advised to bring suitable clothing for the event. The event will be cancelled if weather conditions are too severe. | **Slight** |
| **Loose Sand**e.g. loose sand could be blown into people’s eyes, resulting in irritation.  | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Assessment will be made on the day and if necessary the event will be conducted with the wind behind the group, ensuring sand is not blown directly at the their faces. | **Slight** |
| **Members of the public** | YWT staff & volunteers, members of the public, education groups | **Minor injury** | The beach is public so group will be made aware of this. Leaders of events will remain vigilant at all times of suspicious, unusual or threatening behavior from members of the public. Mobile phones will be used to call the police if necessary.  | **Slight** |
| **Separation from the group** | YWT staff & volunteers, members of the public, education groups | **Minor injury** | Group will be in visual contact at all times. Pre session introduction to include information about staying together as a group and being aware of who is in your group including the teachers and adults in the group (in case of school and cimmunity groups). Regular head counts to be taken by the group leaders. If possible, back mark the group when moving from one location to another using volunteers or the adult group leaders. | **Trivial** |
| **Conflict within group, and between group and other site users** | YWT staff & volunteers, members of the public, education groups | **Serious injury** | Leader to monitor any potential conflict building through the event. Try to diffuse any aggressive behavior. Seek help if behavior becomes extreme and take rest of the group to a safe area. | **Slight** |
| **Child and vulnerable adult protection issues** | Children and vulnerable adults | **Serious injury** | All children and vulnerable adults are to be accompanied by an adult carer. The adult should take responsibility for the child’s general safety throughout the task and accompany the child if they leave the group (ie to go to the toilet, to get a drink of water). Leader to be aware of any suspicious activity. | **Slight** |
| **Lifting heavy objects**;e.g. sprained backs, dropping objects on toes | YWT staff & volunteers, members of the public, education groups | **Serious injury** | Demonstrate how to lift objects correctly i.e. bend your knees not your back. Tell children and adults to lift heavy objects between two or more people. Use litter pickers to save bending down. | **Moderate** |
| **Fog / sea fret**e.g. reduced visibility, getting lost disorientated | YWT staff & volunteers, members of the public, education groups  | **Serious injury** | If fog is an issue before event it will be cancelled. If fog occurs during an event then measures will be taken to ensure group is together and a clear understanding of where the lifeboat station is will be formed. Hi-vis jackets will be carried as part of the H&S kit and deployed to leaders if felt necessary (in particular when with the public).  | **Moderate**  |
| **Military ordinance;** e.g bullit rounds and bombs | YWT staff & volunteers, members of the public, education groups | **Serious injury** | Group to be advised to not touch any ordinance found and to move away from any that is found. The appropriate action will be taken if some is found – call the Coastguard on 999 who will secure the area and get the MOD involved.  | **Moderate** |
| **Safeguarding children and vulnerable adults** | Children and vulnerable adults | **Abuse** | All staff and volunteers are trained in safeguarding measures as per YWT policy and are aware of how to record and report incidents**.** Participants must be accompanied by a responsible adult/carer throughout the session. | **Slight** |
| **Use of equipment – litter pickers, rubbish bags**  | YWT staff & volunteers, members of the public, education groups | **Moderate injury** | YWT staff and trained volunteers to introduce safe use of equipment through a guided demonstration. Observation throughout the session to ensure equipment is being used safely.  | **Slight** |
| **Coronavirus infection** | YWT staff & volunteers, members of the public, education groups  | **Moderate injury** | You must not attend an event if you have coronavirus or have Covid-19 symptoms. Use hand sanitizer and wash hands on returning home. | **Moderate** |